

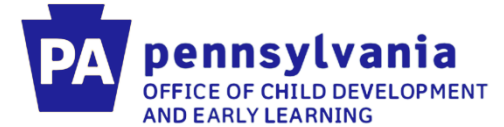
# Home Visiting Expansion Pre-proposal Webinar

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## Request for Application (RFA) #25-17

**January 4<sup>th</sup>, 2018  
1:00pm – 3:00pm**

# Home Visiting Expansion RFA



## Introductions

### **Andrew Dietz**

#### **Office of Child Development and Early Learning**

Family Support Program Manager, Bureau of Early Intervention Services and Family Supports

### **Felicia Fisher**

#### **Office of Child Development and Early Learning**

Family Support Program Specialist, Bureau of Early Intervention Services and Family Supports

### **Brent Gordon**

#### **Office of Child Development and Early Learning**

Fiscal Management Specialist, Bureau of Finance, Administration, and Planning

### **Lisa Parker**

#### **Office of Child Development and Early Learning**

Division Chief, Bureau of Early Intervention Services and Family Supports

### **James Powell**

#### **Pennsylvania Key**

Fiscal Specialist



## Purpose

To provide information regarding:

- Home Visiting Expansion program
- RFA program requirements and funding priorities
- Cost guidelines
- Eligibility requirements and disqualification
- Submission and scoring
- Additional questions

## Mission

Pennsylvania's goal is to have a shared commitment to comprehensive family support services, coordinated voluntary statewide evidence-based home visiting programs, and effective implementation of high-quality evidence-based practices. The home visiting program is designed to:

- Improve coordination and integration of services for at-risk communities; and
- Identify and provide comprehensive services to improve outcomes for families who reside in at-risk communities.
- Work effectively, collaboratively, creatively, and successfully to ensure that all families have access to high-quality programs for their children.
- Identify and use key data and research to improve policies and practices.

## Funding Sources

The Governor of Pennsylvania, Tom Wolf proposed an addition 9 million dollars to invest in the expansion of evidence-based home visiting programs across the Commonwealth. This amount was adjusted to approximately 4 million in the 2017-18 state budget.

All applicants who are chosen will receive State Funds

## RFA Focus Statement

This initiative is intended to focus on at-risk families who are predisposed to infant health and developmental problems and in need of additional supports during pregnancy and through their child's infant and toddler years.

The purpose of the grant is to expand the delivery of voluntary, evidence-based early childhood home visiting program services.

## Cost Guidelines

- Applicants must complete the Cost Portion of the application.
- When planning the annual budget, applicants must determine the TOTAL cost for implementing the program for a 17 month grant period.
- Refer to Part 3 and Attachment #3 for the RFA Submission Checklist:
  - [Rider 3](#) – Budget and Narrative.



## Budget

- Applicants should submit two budgets with their applications one from February 2018 to June 2018 and one from July 2018 to June 2019.
- If applying for the full award \$250,000 this amount should be split across the full 17 months of the first “year” of the grant (February 2018 to June 2019).
- All Applications should split their entire award amount in the manner as stated above.
- Applicants would be eligible for their full award amount during renewals of July to June if applicable.

## Eligibility

- Applicants may be, but are not limited to, the following types of agencies:
  - County/municipal health departments;
  - Public health programs;
  - Community-based organizations; and
  - Community, family or women’s health departments of local hospitals.

## Eligibility

**Applicants may apply for one grant as either:**

- 1) A new home visiting program**, an existing evidence-based home visiting models as listed on the HRSA website: [https://homvee.acf.hhs.gov/HRSA/11/Models\\_Eligible\\_MIECHV\\_Grantees/69/](https://homvee.acf.hhs.gov/HRSA/11/Models_Eligible_MIECHV_Grantees/69/) and utilizes the chosen program training requirements, program protocols, program management information systems, and program evaluation requirements established by the national model organizations. Applicants applying as “new” are those agencies who are not currently implementing a state-funded Nurse-Family Partnership, state-funded Family Center, or MIECHV-funded grant. **Agencies applying as “new” home visiting programs must already be implementing the approved model through other funding sources and are seeking to expand those services to meet community needs.**
- 2) An existing home visiting program**, a program that currently provides evidence-based home visits using state-funded Nurse-Family Partnership, state-funded Family Center, or MIECHV-grant funding.

## Priority Populations

- While this is a competitive grant, DHS/OCDEL seeks to give priority to:
  - Do not have a current OCDEL supported evidence-based home visiting program in their area of the state in operation;
  - Have coordinated efforts with the Centers of Excellence;
  - More Information on Centers of Excellence can be found at: <http://www.dhs.pa.gov/citizens/substanceabuseservices/centersofexcellence/>
  - Have coordinated efforts with their local Domestic/Intimate Partner Violence Community Agency;
  - Are engaging fathers beyond model requirements;
  - Are a former Parent-Child Home Program grantee, that received funds through the 16-17 fiscal year, intending to implement one of the approved evidence-based home visiting programs as listed on the HRSA website
  - Are a current MIECHV, NFP, and/or state-funded Family Center grantee seeking to expand an approved evidence-based model in a new community or implement an additional evidence-based home visiting model.

## Reporting Responsibilities

Eligible applicants that receive funding from this initiative must complete and submit designated reports to DHS/OCDEL and cooperate with and participate in periodic management reviews, monitoring and evaluation activities, outlined in **Part II** of the **Work Statement**.

### **Reports include but are not limited to:**

- Quarterly Expenditure Report;
- Quarterly Program Report;
- Data System and Data Request Reports;
- Monthly Enrollment Reports; and
- Yearly Budget and as needed Budget and Program Revisions

## Ineligibility and Disqualification

- Evidence-based home visiting programs not specified within the RFA are ineligible for funding. “Promising practice” or “innovative” approach home visiting programs are also ineligible for funding.
- Applications must be received by the Department of Human Services, Division of Procurement (Issuing Office) no later than 2:00p.m. on **Monday, January 22, 2018.**
- From the issue date of this RFA until DHS selects an application for award, the RFA Project Officer is the sole point of contact concerning this RFA. Any violation of this condition may be cause for DHS to reject the offending applicant’s application. If DHS later discovers that the applicant has engaged in any violations of this condition, DHS may reject the offending applicant’s application or rescind its award.

## Submission

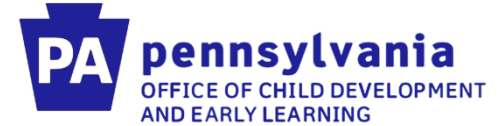
- To be considered for selection, applicants must submit a complete response to this RFA, using the checklist included as **Attachment 3** to ensure that all required items requested within this RFA are completed and submitted as part of the application package.
- Applicants must submit one original and four (4) binder-clipped copies of the entire application (Technical and Cost portions), as well as a complete and exact copy of the entire application (Technical and Cost portions) on a USB Flash drive.
- The Flash drive should clearly identify the Applicant and include the name and version number of the virus scanning software that was used to scan the Flash drive before it was submitted. An official authorized to bind the applicant to the grant provisions must sign the application and grant signature page.

## Scoring Process and Timeline

Approximate Date	Event
January 2018	Evaluation Committee will be established and competitively score each proposal individually.
January 2018	Evaluation Committee will review final total scores and determine the number of grantees based on the funding available.
February 2018	Grant announcements will be made.
February 1 <sup>st</sup> , 2018	Grant year begins



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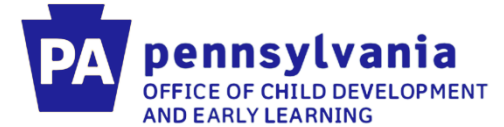


**Questions Until 4pm at  
Ra-pwpahomevisiting@pa.gov**

## Additional Questions

- You are able to submit additional questions during the webinar as well as after the webinar until 4:00 p.m. today.
- Questions must be submitted in writing to the RFA Project Officer, or within the question box prior to the end of the webinar.
- No questions will be accepted either verbally or in writing after 4:00 p.m. today.
- Any answer provided during this webinar is not official until it is verified, in writing, by the Issuing Office.
- An official Questions and Answers document, along with the PowerPoint presentations and the registration list for this webinar, will be posted on the DGS website as an addendum to the RFA in approximately one week after the webinar.

# Home Visiting Expansion RFA



# Thank You and Good Luck!

